

MAJOR AWARDS

19 FEBRUARY 1976

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SUGGESTION AND ACHIEVEMENT AWARDS COMMITTEE MEETING

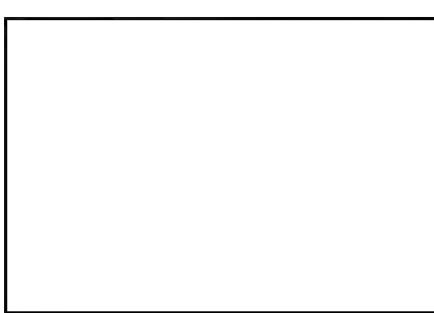
Thursday, 19 February 1976

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25X1A 5E 62, Headquarters

A T T E N D A N C E      L I S T

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A G E N D A

1. Call to order
2. Minutes of last meeting (TAB 1)
3. Executive Secretary's Report
4. Comments by Chairman
5. Discussion by Members
6. Vote on the following cases (TAB 2):

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<u>TAB</u>	<u>NO.</u>	<u>SUBJECT</u>	
A	75-41	Alternate Route for AUTODIN Circuit	
B	75-96	Use of .004 Base Litho Film	

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SUGGESTION AND ACHIEVEMENT AWARDS COMMITTEE  
MINUTES

10 December 1975

On Wednesday, 10 December 1975 at 0935, Mr. F. W. M. Janney, Chairman, chaired the regular meeting of the Suggestion and Achievement Awards Committee in 5E 62, Headquarters. The following were present:

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Directorate of Science and  
Technology  
Directorate of Operations  
Directorate of Administration

Office of the Director  
Directorate of Intelligence

Office of Security

Suggestion No. 74-187

Executive Secretary  
Incentive Awards Officer

M NUTES

The minutes of the 16 September 1975 Meeting were approved as written.

E EC. SEC.  
R PORT

Since the 16 September 1975 Meeting, 117 suggestions have been received; 111 or 95% were eligible and 6 ineligible. The Committee's staff closed 66 cases. Six (6) Special Achievement and three (3) Exceptional Accomplishment Award nominations have been received since the last meeting.

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The DDO Special Panel has had 20 October and 9 December 1975 meetings. At the October meeting, suggestion awards of \$250 and \$600 and Special Achievement Awards of \$750 and two for \$1,000 each, as well as an Exceptional Accomplishment nomination for \$3,000 were recommended. At the 9 December meeting, one suggestion award of \$300 and two Exceptional Accomplishment Awards of \$3,000 and \$2,000, respectively, were recommended.

COMMITTEE ACTION

The Committee took the following action on the cases listed below:

<u>NO.</u>	<u>SUBJECT</u>	<u>ACTION</u>
73-388	CODEWORD	\$500 award (SUBSTANTIAL/GENERAL).
74-187	Improved Optics Bridge for MLT 1540 Light Table	Recommended \$2,800 award based on a cost avoidance of \$24,500 (\$825), plus HIGH/GENERAL intangible benefits (\$1,975).
75-462	Time Delay Modification for the SELCAL Model 131	\$875 award based on annual savings of \$15,301 (\$685), plus SUBSTANTIAL/EXTENDED intangible benefits (\$190).
SA-24  25X1A	Special Achievement Award Nomination for [redacted] DDI/OSR	\$960 Special Achievement Award based on tangible savings of \$19,698 (\$795), plus SUBSTANTIAL/EXTENDED intangible benefits (\$165).
25X1A  25X1	Special Achievement Award Nomination for [redacted] DDA/ [redacted]	\$400 Special Achievement Award (EXCEPTIONAL/LIMITED).

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<u>NO.</u>	<u>SUBJECT</u>	<u>ACTION</u>
74-436 25X1A	Rechargeable Battery	\$790 award based on tangible savings of \$19,250 to be shared as follows:  [redacted] \$670 - \$120
75-440 25X1A	Reduction of Form 2216 Distribution from 18 to 9 copies and Automation of Daily DCN-LCN Cross Reference Register	\$500 award based on tangible savings of \$4,915 (\$300), plus SUBSTANTIAL/EXTENDED intangible benefits (\$200) to be shared as follows:  [redacted] - \$216 \$284

ADJOURNMENT The meeting was adjourned at 1020.



Executive Secretary  
Suggestion and Achievement Awards Committee

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SUMMARY AND RECOMMENDATIONS FOR THE COMMITTEE

SUGGESTION NO. 75-96: dated 5 September 1974

STATINTL

[redacted] GS-12

Night Foreman Offset Stripper  
Directorate of Science and  
Technology/NPIC

A. Summary of Suggestion

1. Background

The NPIC Photo Lab used .007 base litho film for their negative requirements.

2. Suggestion

Use a .004 base litho film. The quality of the negatives would not change and the photo lab would realize a savings in film costs.

B. Evaluation

1. NPIC originally declined the suggestion in January 1975 stating that by using .004 mil film there would be a decrease in the initial costs; however, there would be a sacrifice in quality and time. The photo lab anticipated more remakes and down time due to film buckling and film curling.

2. The suggester resubmitted his proposal in February 1975 requesting reconsideration and pointing out that there would be no loss in quality and time. The film emulsion is the same for .004 as .007 and the base is as stable. The thinner base film is being used by Printing and Photography Division; they have not experienced any loss of quality or stability.

STATINTL

3. NPIC's Photo Lab began using .004 base litho film for their negative requirements. When the suggestion was initially evaluated the photo lab was servicing frequent requests which called for the use of a particular film which had a base thickness of .010 inches. The processor in use could not be adjusted to handle both .010 inch base film and .004 inch base film. The lab no longer has a requirement for the .010 base film. In addition, the photo lab has a new model processor capable of handling the thinner base film without difficulty.

4. NPIC has ordered a year's supply of the .004 film. First-year savings are \$5,435 (detailed description of savings attached). P&PD said that they had been using .004 film for over 15 years with no problems. They believe that the conclusions and recommendations of NPIC relative to adoption of this suggestion are valid.

C. Recommendation of Executive Secretary

1. Not line of duty. [redacted] is an offset stripper in the Lithographic Services Branch and is not responsible for processes in the NPIC Photo Lab.

2. \$325 award based on annual savings of \$5,435.

D. Decision of the Committee

<input checked="" type="checkbox"/>	Approved	<u>325</u>	Award
<hr/>		<hr/>	
Disapproved		<u>19 FEB. 1976</u> Date	
<hr/>			

Att

Tangible Savings for Suggestion 75-96

	<u>New Film EN 4</u>	<u>Old Film EN 7</u>
11X14	\$47.44 (100)	\$ 52.98 (100)
20X24	\$72.07 (50)	\$ 80.71 (50)
24X32	\$107.80 (50)	\$120.61 (50)
11X14	60 boxes of 100 sheets per year \$2,846.40	\$3,178.80
20X24	220 boxes of 50 sheets per year \$15,855.40	\$17,756.20
24X32	250 boxes of 50 sheets per year \$26,950.00	\$30,152.50
TOTALS	\$45,651.80	\$51,087.50
SAVINGS	\$ 5,435.70 - \$325 Tangible Award	

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SUMMARY AND RECOMMENDATIONS FOR THE COMMITTEE

SA-34: dated 15 October 1975

[redacted] GS-07

25X1A

Secretary

Directorate of Operations / EA

25X1A

A. Summary

The attached memorandum dated 15 October 1975 from Chief, East Asia Division, and concurred in by the Associate Deputy Director for Operations, recommends [redacted] [redacted] for the Agency's Special Achievement Award and an honorarium of \$700.

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B. Supplementary Information

[redacted] the DDO Committee Member will be prepared to answer questions at the Committee Meeting and to represent the wishes of the DDO on this case.

C. Decision of the Committee

✓ Approved

\$700 Award

                 Disapproved

19 Feb. 1976 Date

Att

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SUMMARY AND RECOMMENDATIONS FOR THE COMMITTEE

SA-36: dated 6 November 1975

[redacted] GS-12

25X1A

Reports Officer

Directorate of Operations / EA (Field)

A. Summary

The attached memorandum dated 6 November 1975 from Chief, East Asia Division, and concurred in by the Associate Deputy Director for Operations, recommends [redacted]  
[redacted] for the Agency's Special Achievement Award and an honorarium of \$1,000.

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B. Supplementary Information

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[redacted] the Directorate of Operations Committee Member will be prepared to answer questions on this case at the Committee Meeting. It was apparent to the Committee's Staff that [redacted] exceptional advice and assistance to station operational officers during crisis situations was exceptional and of great value. His role seemed unique in comparison with other reports/requirements officers in the world-wide DDO organization.

C. Recommendation of Executive Secretary

\$1,000 Special Achievement Award based on HIGH/BROAD intangible benefits.

D. Decision of the Committee

✓

Approved

\$1,000

Award

Disapproved

19 FEB. 1976 Date

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